

Managing Travel Risk: Keeping Travelers Safe

USING GROUND TRANSPORTATION

Even if you travel regularly, it's always prudent to revisit key safety practices. In this note, we've highlighted precautions you can take to stay safe by minimizing potential risks when using ground transportation.



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When using public transportation

Check that it is safe and reliable.

Ensure services are operating from the airport at your time of arrival, and that it's safe to use them at this time.

Avoid using it during peak travel hours when services may be overcrowded or full.

When using a rental car

Confirm license requirements for international destinations, e.g., International Driver's Permit.

Use company-approved car rental, paying with a corporate charge card. Ensure insurance and protection have been negotiated by your company.

Inspect the vehicle for its condition, safety features, correct tire inflation, tread and spare wheel, adequate fuel level and tools.

Confirm the fuel type and how to refuel the car.

Ensure the car rental agency provides an emergency contact number.

Consider local weather conditions, which may warrant extra safety features, such as wheel chains or snow tires.

Have a valet park the car to reduce the risks of the walk from the parking area to the hotel entrance.

Familiarize yourself with local traffic laws before getting behind the wheel. Establish the route and traffic conditions in advance.

Always wear a seatbelt, and never drive under the influence of alcohol or drugs.

When using a chauffeured service or taxi

Pre-arrange chauffeured services with a trusted company with clear security standards.

Avoid using your name and company name on the ground transportation greeting placard.

Only enter a vehicle after confirming it is the pre-arranged vehicle, by verifying the license plate, driver name, etc.

Do not discuss personal details or be overly familiar with your driver.

Never share a ride with a stranger.

Put your luggage in the trunk yourself to make sure it doesn't get stolen.

Avoid putting valuables on the seat. Instead, place them on the floor near your feet.

Keep windows up and doors locked to avoid theft and always use seatbelts.

When taking the train

Store your luggage within sight, if possible.

Avoid scheduling late-night transfers, particularly if long layovers are involved.