

RELEASE NOTES

BCD PAY

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RELEASE CONTENT

1. (General) Scheduled maintenance notifications are now available at login

Feature type	Product support
Feature Summary	The user is informed about any scheduled maintenance at login.
Scope	Global
Availability	To all users

Below you can see the scheduled maintenance notification that is displayed when a user logs into BCD Pay.

The screenshot shows the BCD Pay login interface. On the left is a dark blue sidebar with the BCD logo and a 'Log Out' link. The main content area is white and features a 'Terms and Conditions' overlay. At the top right of the overlay, there is an orange notification box that reads: 'Planned Maintenance 06/23/2023 19:00 - 06/23/2023 19:30. BCD Pay will not be available during maintenance.' Below the notification, there is a checkbox for 'By checking this check box you confirm that you have read and agree to our Privacy Policy.' and a 'Continue' button. The main text of the Terms and Conditions overlay explains BCD's privacy policy, including data collection, use, and protection. At the bottom of the overlay, there is a list of 14 questions related to the privacy policy, such as 'What personal data does BCD collect?' and 'How does BCD collect personal data?'. The questions are listed in a table-like format with empty input fields below each one.

2. (Automated Reconciliation) Statement Enhancement service is now available for pilot

Feature type	Product development (Pilot phase)
Feature Summary	<p>Upload bank credit card statements to enhance the transaction lines with BCD travel data, invoice data and remark fields.</p> <p>Outputs are reports and dashboards that contain copies of credit card transactions and added travel and reportable data side by side.</p>
Scope	Global (Refer to the table below for supported bank statement specs)
Availability	To users participating in the Statement Enhancement pilot. Please contact your program manager if you are interested in learning more.

Bank Name	Statement Type	File Format
Citibank	TMC Flex 1.2 File Layout - EXTERNAL_05012020	Flat File (no extension)
HSBC	Sample Template	.xlsx
JP Morgan	Sample Template	.txt, .xlsx
Regions	Sample Template	.xlsx
SunTrust (Truist)	Sample Template	.xlsx

Statement Enhancement pilot users can upload compatible bank statements by clicking on the highlighted icon and uploading statement files.

The screenshot displays the BCD PAY web interface. On the left is a dark blue sidebar with navigation options: Insights, Invoices (highlighted), Payment Manager, Reconciliation, Support, and Log Out. The main content area is titled 'BCD PAY' and 'BCD Travel Invoices'. It features three filter dropdowns: 'All Countries', 'All Transaction Types', and 'All Products'. Below these is a table with columns for 'Details', 'Travel Start ...', and 'Traveler Country'. A red dashed box highlights a download/upload icon in the sidebar with the text 'Select or drop Statement file(s)' and 'Drag and drop'.

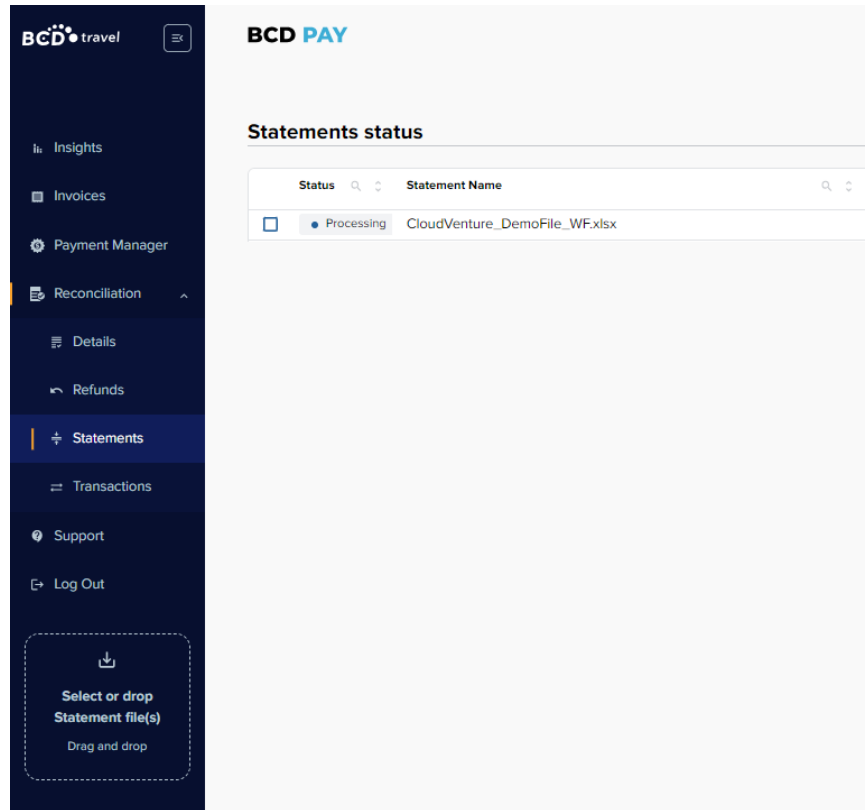
Details	Travel Start ...	Traveler Country
:	Aug 17, 2023	United States
:	Aug 17, 2023	United States
:	Aug 17, 2023	United States
:	Aug 17, 2023	United States
:	Aug 17, 2023	United States
:	Aug 17, 2023	United States
:	Aug 17, 2023	United States
:	Aug 17, 2023	United States
:	Aug 17, 2023	United States
:	Aug 17, 2023	United States
:	Aug 17, 2023	United States
:	Aug 17, 2023	United States
:	Aug 17, 2023	United States
:	Aug 17, 2023	United States
:	Aug 17, 2023	United Kingdom
:	Aug 17, 2023	India
:	Aug 17, 2023	India
:	Aug 17, 2023	India
:	Aug 17, 2023	India
:	Aug 17, 2023	India
:	Aug 17, 2023	India

A pop-up appears to confirm the bank and statement type for the file uploaded. Users need to select the correct statement type to enhance transaction lines with corresponding BCD travel data, invoice data, and remark fields.

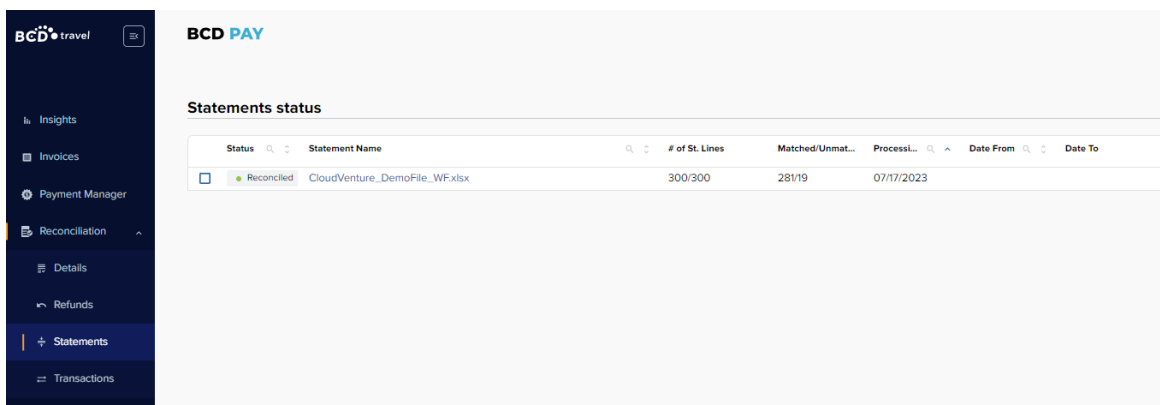
The screenshot displays the BCD PAY web application interface. On the left is a dark sidebar with navigation options: Insights, Invoices, Payment Manager, Reconciliation, Support, and Log Out. Below the sidebar is a file upload area with the text "Select or drop Statement file(s)" and "Drag and drop". The main content area is titled "BCD PAY" and "BCD Travel Invoices". It features three filter dropdowns: "All Countries", "All Transaction Types", and "All Products". Below these is a table of travel invoices. A white modal pop-up is centered over the table, titled "Confirm the following information to proceed with the statement upload". The modal contains the text "You want to upload files for CLOUDVENTURE" and a "Statement Type*" dropdown menu with "WellsFargo" selected. At the bottom of the modal are "Cancel" and "Proceed with Upload" buttons.

Details	Travel Start ...	Traveler Country	Recon...	Traveler	Product	Invoic...	Invoic...	Trans...
:	Aug 17, 2023	United States	CVGLBT551	VANDERHA	Airfare	CV551123	Jul 17, 2023	Purchase
:	Aug 17, 2023	United States	CVGKND34	PADMANAB	Airfare	CV347254	Jul 17, 2023	Exchange
:	Aug 17, 2023	United States						Purchase
:	Aug 17, 2023	United States						Purchase
:	Aug 17, 2023	United States						Purchase
:	Aug 17, 2023	United States						Purchase
:	Aug 17, 2023	United States						Purchase
:	Aug 17, 2023	United States						Purchase
:	Aug 17, 2023	United States						Purchase
:	Aug 17, 2023	United States						Purchase
:	Aug 17, 2023	United States						Purchase
:	Aug 17, 2023	United Kingdom						Booked
:	Aug 17, 2023	United Kingdom						Purchase
:	Aug 17, 2023	India						Purchase
:	Aug 17, 2023	India						Purchase
:	Aug 17, 2023	India	CVEZRS	CHU DENNI	Airfare	CV9279832	Jul 17, 2023	Purchase
:	Aug 17, 2023	India	CVGYWC54	GALARPE IC	Lodging	CV546170	Jul 17, 2023	Booked
:	Aug 17, 2023	India	CVGLIV606	PRASANNA	Lodging	CV609587	Jul 17, 2023	Booked

Users can view and check the status of the statement processing in the Statement tab under Reconciliation.



Users are notified on completion of the processing and enhancements. Statements can be opened to see details and transaction lines only after completion.



Transaction lines can be accessed by clicking on a reconciled statement or through the Transactions tab under Reconciliation. The highlighted All/Matched/Unmatched tabs allow users to filter transactions by their enhancement status.

The download icon highlighted on the top right corner allows users to export up to 100k enhanced transaction lines to a spreadsheet. (.xlsx file format)

Card Statement Transactions

May 1, 2023 - Jul 17, 2023

All Matched Unmatched

Details	Status	Product	Card ...	St...	Sour...	In...	Tr...	TL...	In...	Ve...	Record Locator	D...	Trans...	Tr...	Uma...	Probabil...
	●	Other	5555 ... 171	539.26	539.26	06/23/2023	VANDERHA	CV800292	CV800292	DELTA AIR L	CVGVVU800292	07/23/2023	Jun 23, 2022	United State	Full Match	
	●	Other	5555 ... 24	369.87	369.87	06/23/2023	GALARPE K	CV956499	CV956499	DELTA AIR L	CVGFHE956499	07/23/2023	Jun 23, 2022	India	Full Match	
	●	Other	5555 ... 24	270.54	270.54	06/23/2023	CHU DENNI	CV375205	CV375205	ALASKA AIR	CVGVTZ375205	07/23/2023	Jun 23, 2022	India	Full Match	
	●	Other	5555 ... 24	484.45	484.45	06/23/2023	HYTTENRAI	CV765125	CV765125	ALASKA AIR	CVGQCS765125	07/23/2023	Jun 23, 2022	India	Full Match	
	●	Other	5555 ... 171	19,156.18	19,156.18	06/23/2023	DARVIN ALI	CV764210	CV764210	KLM ROYAL	CVGKXY764210	07/23/2023	Jun 23, 2022	United State	Full Match	
	●	Other	5555 ... 171	19,156.18	19,156.18	06/23/2023	NG SARAH	CV830971	CV830971	KLM ROYAL	CVGKXY830971	07/23/2023	Jun 23, 2022	United State	Full Match	
	●	Other	5555 ... 171	706.77	706.77	06/23/2023	RYLEY NATI	CV011703	CV011703	SOUTHWES	CVGTPY011703	07/23/2023	Jun 23, 2022	United State	Full Match	
	●	Other	5555 ... 171	706.77	706.77	06/23/2023	LUCAS NAC	CV554940	CV554940	SOUTHWES	CVGTPY554940	07/23/2023	Jun 23, 2022	United State	Full Match	
	●	Other	5555 ... 121	1,019.45	-1,019.45	06/23/2023	JACOBS SIE	CV683059	CV683059	CHINA SOU	CVGVLO683059	07/23/2023	Jun 23, 2022	United State	Amounts do no	75.8%
	●	Other	5555 ... 24	1,019.45	-1,019.45	06/23/2023	PARAMITA C	CV938153	CV938153	CHINA SOU	CVGVLO938153	07/23/2023	Jun 23, 2022	India	Amounts do no	75.8%
	●	Other	5555 ... 121	4,242.39	4,242.39	06/22/2023	HYTTENRAI	CV100606	CV100606	The Dunlwa	CVGHXC100606	07/22/2023	Jun 22, 2022	United Kingd	Full Match	
	●	Other	5555 ... 24	433.96	433.96	06/22/2023	MANAS JOE	CV181367	CV181367	The Nomad	CVGAZU181367	07/22/2023	Jun 22, 2022	India	Full Match	
	●	Other	5555 ... 25	1,828.30	1,828.30	06/22/2023	PADMANAB	CV240527	CV240527	Mr C Bever	CVGEUJ240527	07/22/2023	Jun 22, 2022	India	Full Match	
	●	Other	5555 ... 121	610.13	610.13	06/22/2023	RAJAPRAB	CV513967	CV513967	The Dunlwa	CVGAOS513967	07/22/2023	Jun 22, 2022	United State	Full Match	
	●	Other	5555 ... 121	1,563.23	1,563.23	06/22/2023	GALARPE K	CV639273	CV639273	NULL	CVGVAU639273	07/22/2023	Jun 22, 2022	United State	Full Match	
	●	Other	5555 ... 131	614.10	614.10	06/22/2023	JACOBS SIE	CV782007	CV782007	NULL	CVGVDV782007	07/22/2023	Jun 22, 2022	Australia	Full Match	
	●	Other	5555 ... 33	232.95	232.95	06/22/2023	CHU DENNI	CV942287	CV942287	NULL	CVUNEF	07/22/2023	Jun 22, 2022	Canada	Full Match	
	●	Other	5555 ... 25	139.53	139.53	06/23/2023	PADMANAB	CV140946	CV140946	AMERICAN	CVGEE0140946	07/23/2023	Jun 22, 2022	India	Full Match	
	●	Other	5555 ... 23	572.42	572.42	06/22/2023	LUCAS NAC	CV397488	CV397488	AMERICAN	CVGKEH397488	07/22/2023	Jun 22, 2022	India	Full Match	
	●	Other	5555 ... 181	908.36	908.36	06/22/2023	LAFONTTTRI	CV654278	CV654278	AMERICAN	CVGHFV654278	07/22/2023	Jun 22, 2022	United State	Full Match	
	●	Other	5555 ... 33	984.90	984.90	06/22/2023	CHU DENNI	CV943774	CV943774	AMERICAN	CVGJWN	07/22/2023	Jun 22, 2022	India	Full Match	
	●	Other	5555 ... 41	349.57	349.57	06/22/2023	JACOBS SIE	CV966692	CV966692	AMERICAN	CVGKND966692	07/22/2023	Jun 22, 2022	Australia	Full Match	

Enhancement details and transaction history can be viewed by clicking on the 'Details' call to action present on the left of the transaction line.

Transaction Info ● Matched

Reconciliation Details

Search by keyword

General

- Transaction Date: Jun 23, 2023
- Traveler: GALARPE IGOR
- Credit Card Number: 5555 ... 1717
- Statement Source: CloudVenture
- Reference Number: 2443106218133901289594
- Debit / Credit Indicator: D
- Source Currency Amount: 570.61
- Billing Currency Code: ---
- Transaction Amount: 570.61
- Transaction Type: Not valid

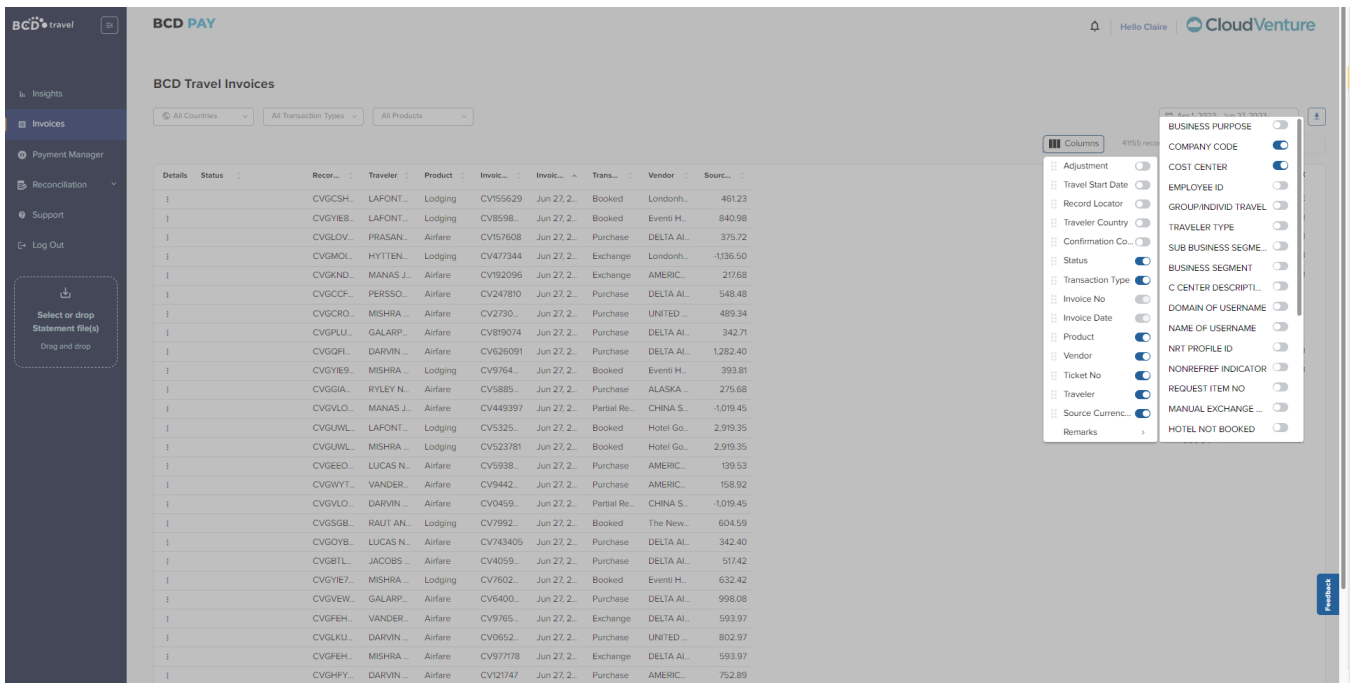
Tax

- Vendor: ---
- Description: DELTA AIR LINES
- Product: ---
- Product Type: Other
- Ticket Number: CV101822
- No of Flights: ---

3. (Digital Invoice Management) Added remarks as a column option to the Invoice page

Feature type	Product enhancement
Feature Summary	Invoice remarks can be viewed as columns (in addition to existing fields) on the invoice page. Users can show and hide columns by remark fields.
Scope	Global
Availability	To all Digital Invoice Management users

Below you can see the newly implemented remarks columns. Users can choose to show or hide these columns based on remark fields from the column's dropdown.



4. (Digital Invoice Management) Remarks can be viewed on the transaction details tab

Feature type	Product enhancement
Feature Summary	Remarks on an invoice can be viewed in the transactions details tab when an invoice is selected.
Scope	Global
Availability	To all Digital Invoice Management users

Below you can see remarks for an invoice in the transaction details section by clicking on the call to action for any of the statement lines.

The screenshot displays the BCD PAY interface. On the left is a navigation sidebar with options like Insights, Invoices, Payment Manager, Reconciliation, and Support. The main area shows 'BCD Travel Invoices' with filters for All Countries, All Transaction Types, and All Products. A table lists various invoice records with columns for Details, Status, Recorder, Traveler, Product, Invoice, Invoiced, Transaction, Vendor, and Source. An 'Invoice Info #33' modal is open on the right, showing a 'Remarks' tab with a table of remark details.

Remark #	Remark Label	Value
mik013	NONREPREF INDICATOR	
mik017	NRT PROFILE ID	
mik031	HOTEL NOT BOOKED	
mik044	NAME OF USERNAME	
mik045	DOMAIN OF USERNAME	
mik052	COMPANY CODE	
mik053	COST CENTER	
mik055	EMPLOYEE ID	
mik057	TRAVELER TYPE	
mik058	BUSINESS PURPOSE	
mik126	C CENTER DESCRIPTION	
mik127	BUSINESS SEGMENT	
mik128	SUB BUSINESS SEGMENT	
mik132	GROUP/INDIVIDUAL TRAVEL	