

RELEASE NOTES

# BCD PAY

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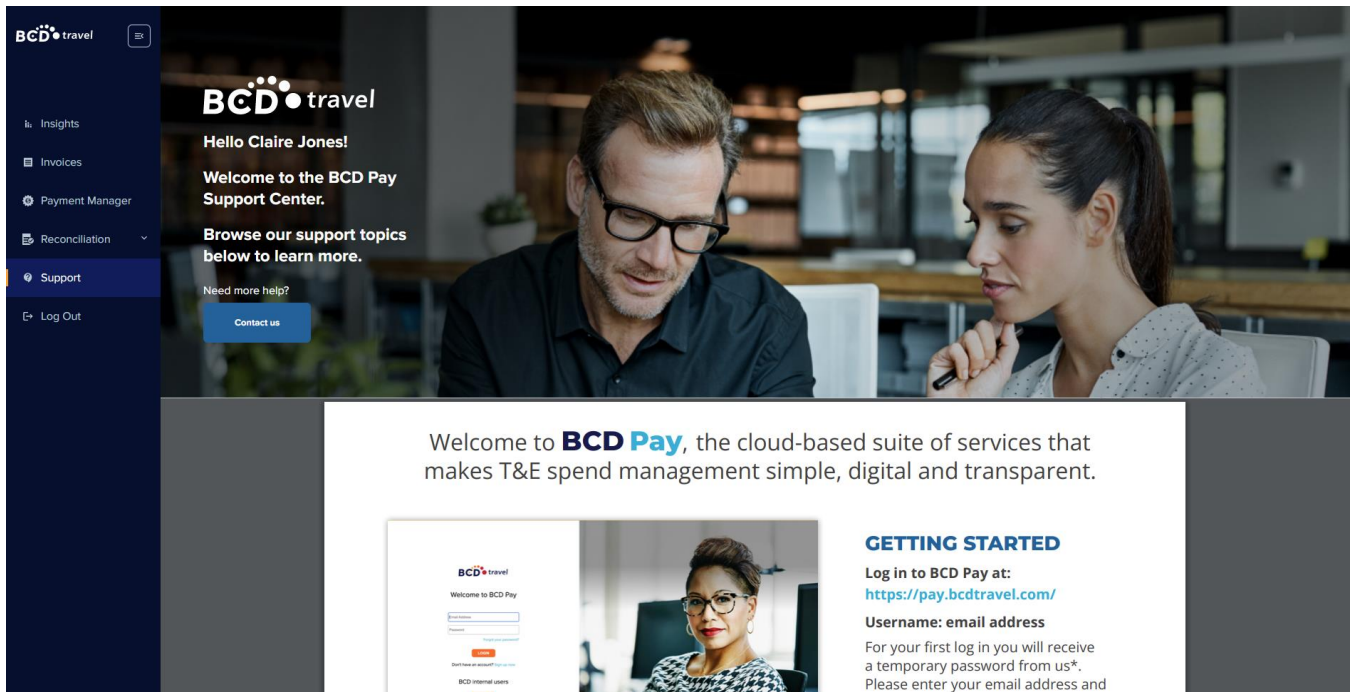


# RELEASE CONTENT

## 1. (General) Created Support page

Feature type	Product Support
Feature Summary	The product support page allows users to contact the BCD Pay support team and has a link to the user guide.
Scope	Global
Availability	To all users

Below you can see the newly implemented support page on BCD Pay along with the user guide.



## 2. (General) Improved responsive screen design

Feature type	Product enhancement
Feature Summary	Improved user experience: Column width stays as selected by user previously. Table size adjusts according to screen size.
Scope	Global
Availability	To all users

## 3. (Digital Invoice Management) Added feedback survey button

Feature type	User feedback and product improvement
Feature Summary	The button is linked to a Microsoft Voice of Customer survey that helps the product team collect user feedback for product enhancements.
Scope	Global
Availability	Accessible to Digital Invoice Management users.

Below you can see the red arrow pointing towards feedback survey button which present on the BCD Pay Invoices tab. Clicking on it opens up the user feedback survey. (as seen in image 2)

The screenshot displays the BCD PAY Invoices interface. On the left is a dark sidebar with navigation options: Insights, Invoices (selected), Payment Manager, Reconciliation, Details, Refunds, Transactions, Support, and Log Out. The main content area shows the 'BCD Travel Invoices' section with filters for 'All Countries', 'All Transaction Types', and 'All Products'. A date range filter is set to 'Feb 1, 2023 - Apr 7, 2023'. Below the filters is a table with columns: Details, Vendor, Traveler, Travel Start Date, Product, Invoice..., Invoice Date, and Transaction Type. The table contains 20 rows of invoice data. On the right side of the table, there is a vertical 'Feedback' button with a red arrow pointing to it.

Details	Vendor	Traveler	Travel Start Date	Product	Invoice...	Invoice Date	Transaction Type
⋮	AMER...	DARV...	May 07, 2023	Airfare	CV05...	Apr 07, 2023	Purchase
⋮	DELT...	RAUT...	May 07, 2023	Airfare	CV17...	Apr 07, 2023	Purchase
⋮	Event...	DARV...	May 07, 2023	Lodging	CV45...	Apr 07, 2023	Booked
⋮	Lond...	PARA...	May 07, 2023	Lodging	CV16...	Apr 07, 2023	Exchange
⋮	DELT...	GHO...	May 07, 2023	Airfare	CV17...	Apr 07, 2023	Purchase
⋮	AMER...	RAJA...	May 07, 2023	Airfare	CV49...	Apr 07, 2023	Purchase
⋮	AMER...	GHO...	May 07, 2023	Airfare	CV61...	Apr 07, 2023	Purchase
⋮	AMER...	RAJA...	May 07, 2023	Airfare	CV97...	Apr 07, 2023	Purchase
⋮	AMER...	PERS...	May 07, 2023	Airfare	CV51...	Apr 07, 2023	Purchase
⋮	DELT...	CHU...	May 07, 2023	Airfare	CV36...	Apr 07, 2023	Purchase
⋮	DELT...	VAN...	May 07, 2023	Airfare	CV17...	Apr 07, 2023	Purchase
⋮	UNIT...	PERS...	May 07, 2023	Airfare	CV36...	Apr 07, 2023	Purchase
⋮	UNIT...	MAN...	May 07, 2023	Airfare	CV28...	Apr 07, 2023	Purchase
⋮	Event...	PRAS...	May 07, 2023	Lodging	CV37...	Apr 07, 2023	Booked
⋮	Lond...	VAN...	May 07, 2023	Lodging	CV35...	Apr 07, 2023	Exchange
⋮	DELT...	NG S...	May 07, 2023	Airfare	CV25...	Apr 07, 2023	Purchase
⋮	DELT...	PARA...	May 07, 2023	Airfare	CV88...	Apr 07, 2023	Purchase

BCD travel BR **BCD PAY** Hello Claire CloudVenture

**BCD Travel Invoices** All Countries All Transaction Feb 1, 2023 - Apr 7, 2023

**BCD PAY**

\* Required

On a scale from 1-10, how likely are you to **recommend BCD Pay** to a colleague? \*

0 1 2 3 4 5 6 7 8 9 10

Not at all likely Extremely likely

The Digital Invoice Management service through BCD Pay **worked as I expected.** \*

Yes  No

BCD Pay is **easy** to navigate. \*

☆☆☆☆☆

Using BCD Pay **made it easier** for me to accomplish invoice-related tasks. \*

☆☆☆☆☆

BCD Pay delivered on the **promised benefits** of simple, digital and transparent. \*

Yes  No

Details	Vendor	Traveler	Tr
DELTA...	PRAS...	M...	
AVIS ...	PERS...	M...	
Event...	MISH...	M...	
AMER...	RAJA...	M...	
CHIN...	GHO...	M...	
The D...	GHO...	M...	
ALAS...	VAN...	M...	
AMER...	LAFO...	M...	
Lond...	LAFO...	M...	
AMER...	DARV...	M...	
DELTA...	RAUT...	M...	
Event...	DARV...	M...	
Lond...	PARA...	M...	
DELTA...	GHO...	M...	
AMER...	RAJA...	May 07, 2023	Airfare
AMER...	GHO...	May 07, 2023	Airfare
AMER...	RAJA...	May 07, 2023	Airfare

Columns	3013 records	Search by keyword
Invoic...	Invoice Date	
CV38...	Apr 07, 2023	Exc
CV22...	Apr 07, 2023	Boc
CV92...	Apr 07, 2023	Boc
CV67...	Apr 07, 2023	Pur
CV41...	Apr 07, 2023	Par
CV16...	Apr 07, 2023	Boc
CV48...	Apr 07, 2023	Pur
CV91...	Apr 07, 2023	Pur
CV37...	Apr 07, 2023	Exc
CV05...	Apr 07, 2023	Pur
CV17...	Apr 07, 2023	Pur
CV45...	Apr 07, 2023	Boc
CV16...	Apr 07, 2023	Exc
CV17...	Apr 07, 2023	Pur
CV49...	Apr 07, 2023	Pur
CV61...	Apr 07, 2023	Pur
CV97...	Apr 07, 2023	Pur

Feedback

#### 4. (Digital Invoice Management) Added table row count for Invoice Summary page

Feature type	Product enhancement
Feature Summary	The table row count shows the total number of records/rows in the table.
Scope	Global
Availability	Available to Digital Invoice Management users.

Below is an image of the Digital Invoice Management tab with the table row count marked by the red box. It indicates the total number of rows/records in the table.

The screenshot shows the BCD Travel Invoices interface. At the top, there are filters for 'All Countries', 'All Transaction Types', and 'All Products'. A date range filter is set to 'Feb 1, 2023 - Apr 7, 2023'. Below the filters, a table header shows 'Columns' and '3013 records' (highlighted in a red box). The table has columns for 'Details', 'Vendor', 'Traveler', 'Travel Start Date', 'Product', 'Invoic...', 'Invoice Date', and 'Transaction Type'. The table contains 18 rows of data, each representing an invoice record.

Details	Vendor	Traveler	Travel Start Date	Product	Invoic...	Invoice Date	Transaction Type
⋮	AMER...	DARV...	May 07, 2023	Airfare	CV05...	Apr 07, 2023	Purchase
⋮	DELT...	RAUT...	May 07, 2023	Airfare	CV17...	Apr 07, 2023	Purchase
⋮	Event...	DARV...	May 07, 2023	Lodging	CV45...	Apr 07, 2023	Booked
⋮	Lond...	PARA...	May 07, 2023	Lodging	CV16...	Apr 07, 2023	Exchange
⋮	DELT...	GHO...	May 07, 2023	Airfare	CV17...	Apr 07, 2023	Purchase
⋮	AMER...	RAJA...	May 07, 2023	Airfare	CV49...	Apr 07, 2023	Purchase
⋮	AMER...	GHO...	May 07, 2023	Airfare	CV61...	Apr 07, 2023	Purchase
⋮	AMER...	RAJA...	May 07, 2023	Airfare	CV97...	Apr 07, 2023	Purchase
⋮	AMER...	PERS...	May 07, 2023	Airfare	CV51...	Apr 07, 2023	Purchase
⋮	DELT...	CHU ...	May 07, 2023	Airfare	CV36...	Apr 07, 2023	Purchase
⋮	DELT...	VAN...	May 07, 2023	Airfare	CV17...	Apr 07, 2023	Purchase
⋮	UNIT...	PERS...	May 07, 2023	Airfare	CV36...	Apr 07, 2023	Purchase
⋮	UNIT...	MAN...	May 07, 2023	Airfare	CV28...	Apr 07, 2023	Purchase
⋮	Event...	PRAS...	May 07, 2023	Lodging	CV37...	Apr 07, 2023	Booked
⋮	Lond...	VAN...	May 07, 2023	Lodging	CV35...	Apr 07, 2023	Exchange
⋮	DELT...	NG S...	May 07, 2023	Airfare	CV25...	Apr 07, 2023	Purchase
⋮	DELT...	PARA...	May 07, 2023	Airfare	CV88...	Apr 07, 2023	Purchase

## 5. (Digital Invoice Management) Added “Booked” transaction status

Feature type	Product enhancement
Feature Summary	The transaction type field now also shows “booked” for applicable transactions providing a more accurate status.
Scope	Global
Availability	Available to Digital Invoice Management users.

The underlined transactions in the below image are examples of “booked” transactions that this new feature is applicable for.

The screenshot displays the BCD PAY interface for 'BCD Travel Invoices'. The table lists various transactions with columns for Vendor, Traveler, Travel Start Date, Product, Invoice ID, Invoice Date, and Transaction Type. Two transactions are highlighted with underlines in the original image: one for 'Lodging' (CV45...) and another for 'Lodging' (CV37...), both with a 'Booked' transaction type.

Details	Vendor	Traveler	Travel Start Date	Product	Invoic...	Invoice Date	Transaction Type
⋮	AMER...	DARV...	May 07, 2023	Airfare	CV05...	Apr 07, 2023	Purchase
⋮	DELT...	RAUT...	May 07, 2023	Airfare	CV17...	Apr 07, 2023	Purchase
⋮	Event...	DARV...	May 07, 2023	Lodging	CV45...	Apr 07, 2023	<u>Booked</u>
⋮	Lond...	PARA...	May 07, 2023	Lodging	CV16...	Apr 07, 2023	Exchange
⋮	DELT...	GHO...	May 07, 2023	Airfare	CV17...	Apr 07, 2023	Purchase
⋮	AMER...	RAJA...	May 07, 2023	Airfare	CV49...	Apr 07, 2023	Purchase
⋮	AMER...	GHO...	May 07, 2023	Airfare	CV61...	Apr 07, 2023	Purchase
⋮	AMER...	RAJA...	May 07, 2023	Airfare	CV97...	Apr 07, 2023	Purchase
⋮	AMER...	PERS...	May 07, 2023	Airfare	CV51...	Apr 07, 2023	Purchase
⋮	DELT...	CHU...	May 07, 2023	Airfare	CV36...	Apr 07, 2023	Purchase
⋮	DELT...	VAN...	May 07, 2023	Airfare	CV17...	Apr 07, 2023	Purchase
⋮	UNIT...	PERS...	May 07, 2023	Airfare	CV36...	Apr 07, 2023	Purchase
⋮	UNIT...	MAN...	May 07, 2023	Airfare	CV28...	Apr 07, 2023	Purchase
⋮	Event...	PRAS...	May 07, 2023	Lodging	CV37...	Apr 07, 2023	<u>Booked</u>
⋮	Lond...	VAN...	May 07, 2023	Lodging	CV35...	Apr 07, 2023	Exchange
⋮	DELT...	NG S...	May 07, 2023	Airfare	CV25...	Apr 07, 2023	Purchase
⋮	DELT...	PARA...	May 07, 2023	Airfare	CV88...	Apr 07, 2023	Purchase

# RESOLVED ISSUES

In addition to functional, integration, and regression testing conducted by the BCD Pay Product Development team in every release, the following issues that were raised by users and/or business stakeholders have been improved/resolved, and further verified in User Acceptance Testing (UAT):

<b>Bug/Enhancement</b>	<b>Description</b>
Enhancement	Matching logic for invoice documents for USA Canada and AUS is improving.