

# Getting started with TripSource® is easy.

Welcome to TripSource, the next generation of booking and trip management! Getting started is a breeze, whether you're accessing TripSource on the app or the web. In just five simple steps, you'll be registered and ready to take control of your travel experience.



### qqA

Download the TripSource® app for iPhone or Android.





## Open the TripSource app and sign up:

- 1. Enter your company email address and click Next.
- 2. Click Sign up.
- 3. Check your email and click the button to verify your account.
- 4. Create a password.
- 5. You're all set! **Log in** to get started.

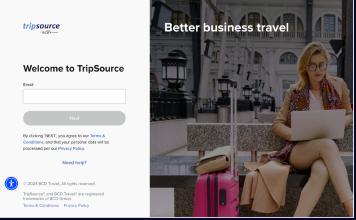


#### Web

Visit <u>travel.tripsource.com</u> to get started.

#### **Create your account:**

- 1. Enter your company email address and click Next.
- 2. Click Sign up.
- 3. Check your email and click the button to **verify** your account.
- 4. Create a password.
- 5. You're all set! Log in to get started.



#### Single sign-on directly into TripSource

Your company may offer single sign-on (SSO) into TripSource for a simplified registration and sign-on experience. Check with your travel team.

You're all set to take full advantage of TripSource, your one-stop solution for seamless booking and trip management. Whether on the app or the web, TripSource empowers you to manage your travel with ease, stay informed with real-time updates and access all your trip details in one place. Start exploring and enjoy smoother, more efficient travel.